



Stichting Projecten Zuid-Afrika (SPZA)
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Transparantprijs 2008 +2011+2012
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'By working together we can build the South Africa of our dreams'. Nelson Mandela

Grant Criteria Stichting Projecten Zuid-Afrika (SPZA)

Please read carefully before you apply

1 SPZA's mission and vision

1.1 Mission

The mission of the SPZA is: a better future for marginalized children and youths living in townships and on farms in South Africa.

1.2 Vision

We believe that education is the key to a better future. Together with our partners we want to offer children and youth hope for the future and a chance to become sensible, confident and social adults living in the spirit of the African 'Ubuntu'.

2 Who can apply, what we fund and what we do NOT fund

2.1 Who can apply?

Registered NGO's, NPO's and schools in the **Western Cape Province**.

2.2 What we fund

SPZA grants can be accessed by schools and organisations from or working in townships and on farms in the Western Cape.

Main target group should be children and youth. SPZA's priority funding areas are:

- Out-of-school activities and care: the focus is on care and activities after school (after school care) and on care and activities during school holidays (holiday schools). Together with a team of township youngsters we have developed a model and a how-to presentation.
- Quality education at nursery and primary schools: the focus is on children at primary schools and at Early Childhood Development (ECD) centres.
- Bursaries/scholarships and study and career guidance: the focus is on youth at university level (bursaries/scholarships) and at high schools (study and career guidance).

2.3 What we do NOT fund

- Groups/organisations who are seeking funds to **convert** people to a religion or to **preach** or **evangelise**.
- Groups/organisations who are seeking funds to promote the work of **religious** or **political** groups or organisations.
- **Government** departments and agencies.
- Groups/organisations that advocate and endorse the use of **violence** in South African society.
- **Universities** and **colleges**.
- Groups/organisations based **outside South Africa**.
- **Businesses** in the private sector.

2.4 Please note ...

Please note that we will **only consider** your application:

- a. if you have applied for funding **elsewhere** and have provided us with **proof** thereof **AND**
- b. if you apply for **less than 50%** of the amount you **need**.

3 Types of grants, frequency and grant life cycle

3.1 Types of grants

SPZA currently has four types of grants.

SINGLE GRANT	For a specific project or activity, usually partly paid upfront and partly after narrative and financial reports have been submitted and approved of.
MULTI-GRANT	Multi-granting over a period of time, for 2-3 years. Usually partly paid upfront and partly after narrative and financial reports have been submitted and approved of.
GUARANTEE	A guarantee to assist with the shortfall if any. Usually an amount or a percentage, whichever comes first.
GRANT/GUARANTEE COMBINATION	Partly grant, partly guarantee.

3.2 Frequency of grant making

Although applications are accepted throughout the year, SPZA will make grants in six cycles in the year: up to February, up to April, up to June, up to August, up to October, and up to December. However, SPZA has the right to reduce the number of grant cycles in a year, especially when funds are limited. Some grants may be moved into the next cycle to be accommodated.

1st Allocations Due 28 February
2nd AllocationsDue 30 April
3rd Allocations Due 30 June
4th Allocations..... Due 31 August
5th allocationsDue 30 October
6th allocations Due 31 December

4 Principles and criteria for the review of grant applications

4.1 Set of principles

Our primary goal is to bring about positive and lasting change in the lives of poor and disadvantaged people. To do this effectively, and help guide our decision making, we've developed a set of principles.

1 Understanding the context. We would expect organisations to demonstrate their understanding of the context in which they are working and the root causes of the issues they wish to tackle. This may include the diversity of local communities, local decision making structures, the role of others in the field and issues relevant to the nation in which they are working.

2 Consulting with key players. We would expect to see people who will benefit from projects – as well as those who could influence the success or failure of the work - being consulted at the outset and their views incorporated in project design. Including more marginalised groups in this process is important.

3 Building on good practice. We want to see how organisations are drawing on 'good practice' and knowledge of 'what works' to inform the work they do. But we also welcome projects that wish to experiment with new ideas and approaches to familiar problems.

4 Involving users. Where possible, we want to see how people benefiting from the projects we fund actively participate in those projects – from membership of advisory groups and trustee boards to feeding back on the value of the services to help inform future plans.

5 Valuing diversity. We expect organisations to demonstrate a commitment to diversity and show how this runs through their governance, service delivery and policy development. We recognise that some organisations will need help to develop their approach to diversity.

6 Working with others. Very few organisations can bring about lasting change on their own. We need to see how organisations work with others. This may be through sharing information and learning, joint influencing work and approaches that can help to make the work sustainable in the long term.

7 Evaluating and learning. In order to learn from experience, we would expect organisations to show how they are developing practical ways of capturing information and creating a culture committed to reflection, analysis and learning. We will look for how organisations will use the evidence they have built up to inform their future plans and influence the decisions of others, particularly policy makers and others in the field.

4.2 Criteria

Preference will be given to organisations/schools that meet the following criteria:

- **Empowerment:** discovering and developing people's talents and power. We only fund local knowledge and expertise, no money is made available for foreign 'experts' or 'consultants'.
- **Ownership:** we only fund projects initiated by locals. 'Local people own local projects'. We expect input from the project owners and their community: manpower (volunteers), venues, materials, discount from suppliers, funding from others, preferably in South Africa.

- **Need.** There must be a real need for the project. No other organisation in the area is doing the same thing.
- **Registered** NGO, NPO, school or similar.
- **Transparency:** annual narrative and financial reports, auditor's report, constitution etc. are available, preferably on your website.
- **Fit.** The project must fit into one of our programmes.

5 SPZA grants process

The SPZA grants process will model the best practices in grant making. At the core of this will be the following values:

- Responsiveness to the needs of applicants.
- Accountability for decisions made.
- Confidentiality of material relating to applications.
- A mature relationship with grantees.
- Safeguards against conflicts of interest.
- For every partnership all parties enter into a written agreement.

5.1 Applying for a grant for Out-of-School Activities and Care (after school and holiday schools)

If you think you qualify and would like to apply for a grant for out-of-school activities and care, then please request (info@spza.org) a copy of our BSO Application Form. Or [download the form](#).

5.2 Applying for a grant for Beter Basic Education

Please note that we focus on:

- Waldorf Schools for marginalized children
- Preschools and nursery schools supervised by the Centre for Early Childhood Development.

5.3 Applying for a grant for Bursaries/scholarships or Study and Career Guidance

Please note that we focus on:

- Individual students via REAP (Rural Education Access Programme) and ASSET (Association for Educational Transformation). Individuals who would like to apply should get in touch with REAP or ASSET.
- Study and career guidance within existing programmes/organisations.

5.4 How to Apply

Interested organisations are requested to send applications and attachments in English to:

- **SPZA by fax:** 086-5122860 (fax number in South Africa) or 0031-84-7352214 (fax number in The Netherlands). Your application **including all attachments** should be **no larger than 500 Kb**. Reduce or delete photographs if your files are too large.
- **SPZA by email:** info@spza.org. Your application **including all attachments** should be **no larger than 500 Kb**. Reduce or delete photographs if your files are too large **OR upload** on www.sendspace.com or www.wetransfer.com.
- **SPZA by post:** send to SPZA, Librijesteeg 105, 3011 HN Rotterdam, The Netherlands. No hard copies, only files on CD-ROM/DVD.

5.5 Confirmation and information

SPZA will send a confirmation of receipt of your application via email and it should be received within **five working days** if you sent your application by fax or by email. If you have not received a confirmation then something went wrong. Please check.

It will take longer if your application is sent by post.

The outcome of the application will be communicated via email and should be received within approximately **60 days** after receipt of confirmation of receipt of your application.

Potential applicants are also welcome to email (info@spza.org) or fax (in South Africa): 086-5122860 or (in The Netherlands): 0031-84-7352214 in order to clarify any information.